

Foodstuffs North Island Vendor Account Form

Please forward this form including the completed Vendors Contacts section to your Relationship Manager e.g. FSNI Category Manager

Vendor Details				
Trading name			NZBN / GLN no.	
Legal name			Company no.	
Physical address	Street number and name			
	Suburb / RD number			
	Town / City		Postal code	
	Country			
Postal address <i>(if different to above)</i>	PO Box / Private Bag no.			
	Suburb			
	Town / City		Postal code	
	Country			
Contact details	Phone number		Fax number	
	Email address			
GST number		Invoicing Currency, e.g. NZD, AUD		<i>Copies of an invoice and a credit note must be attached</i>

Business Activity Information			
Nature of Supply <small>(Please tick one)</small>	<input type="checkbox"/> Stock (Goods for resale including Food Packaging)	<input type="checkbox"/> Non-Stock (Goods or services for consumption by FSNI Group)	
Product(s) Category			
Name of Stores	<small>(Please provide names of stores you supply to, if applicable)</small>		

Local (New Zealand) Vendor Bank Account Details																								
Bank Account number	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td> </tr> </table>																					Account Number	Suffix	<i>Deposit slip must be supplied as verification of details</i>
Bank & Branch																								

International Vendor Bank Account Details				
Bank Address			Swift Code	
State		Country	Short Code	

Payment Terms	✓	Payment Frequency	Disc %	Description	
Goods for Resale <i>(Charge Through or Distribution Centre)</i>		Monthly	2.50	<ul style="list-style-type: none"> • Invoices paid on the last working day of the following month: 	9025
		Weekly	3.75	<ul style="list-style-type: none"> • Invoices paid 22 to 28 days following invoice date. • Payments will be processed on the first working day of the week. 	0509
				<ul style="list-style-type: none"> • Other – to be agreed by FSNI General Manager and Chief Financial Officer 	
Goods or Services for Consumption by FSNI Group		Monthly	0.00	<ul style="list-style-type: none"> • Invoices paid on the last working day of the following month. 	9000
		Weekly	0.00	<ul style="list-style-type: none"> • Invoices paid 22 to 28 days following invoice date (applicable for contractors and professional services only) • Payments will be processed on the first working day of the week. 	0508

Vendor Contact Details			
Managing Director		Phone	
Email Address			
Chief Financial Officer		Phone	
Email Address			
National Accounts Manager		Phone	
Email Address			
Accounts Receivable (Remittance Advice)		Phone	
Email Address			
Customer Services (Credit Note Requests)		Phone	
Email Address			
Procurement (Purchase Orders)		Phone	
Email Address			
Delivery Discrepancies		Phone	
Email Address			
Promotions		Phone	
Email Address			
Condition Contracts		Phone	
Email Address			
Ecommerce Contact		Phone	
Email Address			
Master Data (Member Store updates)		Phone	
Email Address			

By signing this form, the Vendor acknowledges and accepts FSNi terms and conditions and agree to comply with the Foodstuffs Ltd Compliance Approved Vendor Documentation.

Vendors Authorised Signature			
Representative's Name		Signature	
Position		Date	

Foodstuffs Group of Companies

Foodstuffs Exchange Application Form (Stock Suppliers Only)

Date / /

Company

Contact Person Phone

Postal Address Fax

..... Email Contact

..... Email Orders.....

Postal Code GST No

NZBN/GLN

COPY OF A PRICED PACKING SLIP ATTACHED (MANDATORY): YES

1. Which Foodstuffs Companies do you currently trade with?
 Foodstuffs South Island Foodstuffs North Island
2. As a single Foodstuffs company will be assigned to manage the transition, please indicate the company you would prefer to work with:
 Foodstuffs South Island Foodstuffs North Island
3. Are the products you supply Foodstuffs, sent to our:
 Warehouses Retail Stores

Please forward the completed application form to one of the eCommerce Implementers below.

E-Commerce Team

Foodstuffs South Island Ltd
Private Bag 4705
Christchurch 8140

E: ecommerce@foodstuffs-si.co.nz
D: 03 353 8668
F: 03 353 8190

E Commerce Team

Foodstuffs North Island Ltd
DX Box CX 15021
Auckland

Upper North Island: **Allen Grainger**
E: allen.grainger@foodstuffs.co.nz
D: 09 621 0764
F: 09 621 0252

Lower North Island:
E: ecommerce@foodstuffs-wgtn.co.nz
D: 04 527 2523
F: 04 527 2650

IMPORTANT:
Please submit your intended Priced Packing Slip as part of your application along with this E-Commerce Exchange Application Form.

Foodstuffs Use Only		
EAN Supplier Prefix		Date Received
<input type="radio"/> Web	<input type="radio"/> B2B	Date Processed

