

## Foodstuffs North Island Vendor Account Form

Please forward this form to your Relationship Manager e.g. FSNI Category Manager or Requesting Store

Vendor Details				
Trading name		NZBN / GLN no.		
		*Mandatory		
Legal name		Company no.		
Physical address	Street number and name			
	Suburb / RD number			
	Town / City	Postal code		
	Country			
Postal address <i>(if different to above)</i>	PO Box / Private Bag no.			
	Suburb			
	Town / City	Postal code		
	Country			
Contact details	Phone number	Fax number		
	Email address			
GST number		Invoicing Currency, e.g. NZD, AUD		Copies of an invoice and a credit note must be attached

Business Activity Information							
Nature of Supply <small>(Please tick one)</small>	<b>Stock</b> (Goods for resale including Food Packaging) <span style="color: red; font-weight: bold;">*NZBN number is mandatory for Stock Vendors only*</span>			<b>Non-Stock</b> (Goods or services for consumption by FSNI Group)			
Product(s) Category <b>(Tick One if Stock)</b>	Grocery		Chilled		Frozen		Liquor
Name of Stores	<small>(Please provide names of stores you supply to, if applicable)</small>						

Local (New Zealand) Vendor Bank Account Details															
Bank Account number	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px; border-bottom: 1px dashed black;"></td> <td style="width: 20px; border-bottom: 1px dashed black;"></td> <td style="width: 20px; border-bottom: 1px dashed black;"></td> <td style="width: 20px; border-bottom: 1px dashed black;"></td> <td style="width: 20px; border-bottom: 1px dashed black;"></td> <td style="width: 20px; border-bottom: 1px dashed black;"></td> <td style="width: 20px; border-bottom: 1px dashed black;"></td> <td style="width: 20px; border-bottom: 1px dashed black;"></td> </tr> </table>														Deposit slip must be supplied as verification of details
	Bank & Branch		Account Number			Suffix									

International Vendor Bank Account Details			
Bank Address			Swift Code
State	Country	Short Code	

Payment Terms	✓	Payment Frequency	Disc %	Description	
Goods for Resale <i>(Charge Through or Distribution Centre)</i>		Monthly	2.50	• Invoices paid on the last working day of the following month:	9025
		Weekly	3.75	• Invoices paid 22 to 28 days following invoice date. • Payments will be processed on the first working day of the week.	0509
				• Other – to be agreed by FSNI General Manager and Chief Financial Officer	
Goods or Services for Consumption by FSNI Group		Monthly	0.00	• Invoices paid on the last working day of the following month.	9000
		Weekly	0.00	• Invoices paid 22 to 28 days following invoice date (applicable for contractors and professional services only) • Payments will be processed on the first working day of the week.	0508

Vendor Contact Details			
Managing Director		Phone	
Email Address			
Chief Financial Officer		Phone	
Email Address			
National Accounts Manager		Phone	
Email Address			
Accounts Receivable (Remittance Advice)		Phone	
Email Address			
Customer Services (Credit Note Requests)		Phone	
Email Address			
Procurement (Purchase Orders)		Phone	
Email Address			
Delivery Discrepancies		Phone	
Email Address			
Promotions		Phone	
Email Address			
Condition Contracts		Phone	
Email Address			
Ecommerce Contact		Phone	
Email Address			
Master Data (Member Store updates)		Phone	
Email Address			

**By signing this form, the Vendor acknowledges and accepts FSNI terms and conditions and agree to comply with the Foodstuffs Ltd Compliance Approved Vendor Documentation.**

Vendors Authorised Signature			
Representative's Name		Signature	
Position		Date	

